



# Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)  
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091  
Phone : (91) 33-2357-6163/64/2658/1094, Fax : (91) 33-2357-2450

## MINUTES OF THE MEETING OF BOARD OF GOVERNORS (BoG) OF DUMKA ENGINEERING COLLEGE

<b>Meeting No.</b>	<b>DEC/BOG/25062019</b>
<b>Date &amp; Venue</b>	25 <sup>th</sup> June 2019 at 6 <sup>th</sup> Floor, EM-4, Salt Lake City, Sector V, EM Block, Sector V, Salt Lake City, Kolkata-700091, West Bengal
<b>Start Time</b>	15:10
<b>End Time</b>	17:05
<b>Discussion reference</b>	As per Notice

### MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Mr. Kunal Ganguly	Chairperson Governing Body
2.	Mr. Anit Adhikari	Member Governing Body
3.	Dr. Sudipta Chakraborty	Member Governing Body
4.	Prof. Sujit Khamaru	Member Governing Body
5.	Dr. Subhendu Mondal	Member Governing Body
6.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
7.	Mrs. Moumita Chakraborty	Member Governing Body
8.	Dr. Palash Pal	Member Secretary

### Absent Governing Body Members:

1. Nominee of AICTE(Ex-Officio),Member
2. Nominee of Jharkhand University of Technology, Member
3. Nominee of SKM University, Member



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## AGENDA:

Sl. No.	Topic	Status
1.	Review of previous BOG Meeting agenda points & action taken status	Discussed
2.	NBA Application & SAR preparation status for Accreditation	Discussed
3.	Procurement plan & other financial expense status of 2nd quarter (July-August-Sept 2019) under TEQIP phase III	Discussed
4.	Action plan for JULY-AUG-SEPT ,2019 under TEQIP Phase III	Discussed
5.	Approval from Dept of Higher, Technical Education & Skill development regarding pending Affiliation from SKM University as well as Govt. of Jharkhand for the year 2017-18.	Discussed
6.	SKM University Examination issue	Discussed
7.	Academic councils' scope of action & Sanctioned budget for meeting & other related matter	Discussed
8.	Admission issue for the forth coming academic session	Discussed
9.	Miscellaneous Points (Any Issue Which Might be raised with the permission of chair)	Discussed

## CONFIRMATION/APPROVAL:

The minutes of meeting of previous Board of Governors held on 2<sup>nd</sup> May 2019, was approved/confirmed by the board.

## MINUTES OF MEETING

Agenda Point Sl .No.	Minutes
0.	<p>Dr. Palash Pal (Member Secretary) welcomed all participants, Mr. Kunal Ganguly (Chairperson, Governing Body), along with all members of the governing body. Member Secretary briefed about the meeting and delivered Power-Point Presentation about Dumka Engineering College.</p> <p>At the beginning the board reviewed and approved the minutes of the previous meeting.</p>



Agenda Point Sl.No.	Minutes
1.	<p><b>Review of previous BOG Meeting agenda points &amp; action taken status:</b></p> <p>The board have reviewed the action taken report of the previous meeting and approved the minutes of the same.</p>
2.	<p><b>NBA Application &amp; SAR preparation status for Accreditation:</b></p> <p>At first Member Secretary presented the detailed status of NBA application SAR preparedness status. Only one batch has passed out under SKM University, Dumka. Due to the uncertainty the publication of 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester examination result, which was held in the month of October 2018 and in conducting of University examinations, odd semester examinations (3<sup>rd</sup>, 5<sup>th</sup> and 7<sup>th</sup>) for the academic year 2018-19 has not been conducted yet. Therefore, it was unknown when the other batch would be passed out. Thus, it was decided that the final date of NBA applications will be decided later based on the outcomes of the above.</p>
3.	<p><b>Procurement plan &amp; other financial expense status of 1<sup>st</sup> quarter (Apr-May-June,2019) under TEQIP phase III:</b></p> <p>As per the Recommendation &amp; approval from BOG meeting dated <b>29.03.2019</b> following expense statistics was placed before board with a detailed physical report;</p> <ol style="list-style-type: none"><li>1. Under academic Process 12.36% of allocated fund was utilized</li><li>2. Cost Head "IOC" recorded expenditure of 7.32% from the allocated fund for the 1<sup>st</sup> quarter</li><li>3. Faculty Reforms recorded expenditure of 65.07% from the allocated fund.</li><li>4. Very less amount was spent from the procurement section in this quarter 10%.</li></ol> <p>After going through the detailed report placed on this agenda item, Board suggested to adopt some mechanism to utilize the fund allocation against the allocated heads in a better &amp; efficient way from the next quarter.</p>
4.	<p><b>Action plan for JULY-AUG-SEPT ,2019 under TEQIP Phase III:</b></p> <p>Member Secretary presented the procurement plan and status of TEQIP-III project. The board members have approved the procurement Plan under TEQIP-III project for July-August-September 2019.</p>
5.	<p><b>Approval from Dept of Higher, Technical Education &amp; Skill development regarding pending Affiliation from SKM University as well as Govt. of Jharkhand for the year</b></p>



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Agenda Point Sl.No.	Minutes
	<p><b>2017-18:</b></p> <p>Member Secretary has briefed that initiative has been taken to obtain approval from Department of Higher Technical Education and Skill development, Government of Jharkhand. As soon as we get this approval, it will be submitted to the University. Board members unanimously approved the initiative.</p>
6.	<p><b>SKM University Examination issue:</b></p> <p>Member Secretary has briefed the matter of SKM University examination issue. The University has not published yet the even semester result of 2017-18 academic year, therefore, odd semester examinations for the 2018-19 academic year are pending. The University has raised the point that the college should submit NOC letter obtained from Department of Higher Education, Government of Jharkhand. As the college has not received the NOC yet, therefore, applied to obtain the document. Board members unanimously approved the initiative.</p>
7.	<p><b>Academic councils' scope of action &amp; Sanctioned budget for meeting &amp; other related matter:</b></p> <p>In order to take decision on academic &amp; other related matters pertaining to NBA application, it is required to form an Institute Academic Council. The board has suggested exploring the feasibility of forming the Council.</p>
8.	<p><b>Admission issue for the forth coming academic session:</b></p> <p>An admission cell has been formed to efficient work for improving the number of student admission. Also, a number of strategies have been taken and made functional to increase the student enrollment. The board has unanimously approved the initiative.</p>
9.	<p><b>Miscellaneous:</b></p> <p>No points were raised beside the agenda mentioned above for the discussion with the permission of the chair, hence nothing additional was discussed</p>



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The meeting is ended with a vote of thanks to the chair.

## ADJOURNMENT:

The meeting concluded at 5:55 PM with thanks to the Chairperson.

Prepared By:  Date: 25<sup>th</sup> June 2019  
(DR. PALASH PAL)

MINUTES APPROVED BY:   
(DR. PALASH PAL, MEMBER SECRETARY)

MINUTES APPROVED BY:   
(MR. KUNAL GANGULY, CHAIRPERSON)